

## **SJER – Call for Special Issue Proposals**

Publication date of Special Issue: Autumn 2025

The SJER is soliciting special issue proposals on timely and significant educational topics with broad interests, relevant for the Swiss educational context. The SJER runs special issues to create collections of papers on specific topics. The aim is to build a community of authors and readers to discuss the latest research and develop new ideas and research directions. Proposals on emerging educational topics are encouraged.

### **Guest editor requirements and tasks**

- Guest Editors (GEs) need to be **leading scholars in the field** with a reasonable diversity of disciplines, geographical regions, gender, etc.
- One of the GEs (no more than 3) should serve as the **lead GE** to take the main responsibility.
- GEs are not encouraged to submit co-authored papers to their own Special Issue (SI). If they do, those papers need to be handled by the Editors in Chief (EiC).
- GEs are expected to collect about **12 papers**: GEs invite **3-4 distinguished scholars** (list expected in the proposal) to submit papers. Additional papers will be collected by an **open Call for Papers**. The selection is operated by the GEs, presented to the EiC, and notifications to authors are sent by the Editorial Board of the SJER.
- After peer review, the lead GE makes recommendations to the EiC as a whole, and decision mails are sent by the Editorial Board.
- GEs provide an **editorial** in the published journal to highlight the SI.

### **Proposal Format**

The SJER prefers that proposals are prepared in Microsoft Word format and contain the following information:

- **Rationale**: the proposal should include a clear description of the background and motivation of the proposed issue.
- **Educational Scope of the Proposal**: the educational scope of the proposed issue should be carefully identified with emphasis on explaining why the proposed topic is timely and has broad interests.
- **Significance and Relevance to this Journal**: it is important to describe why the proposed issue is relevant to and significant for the SJER.
- **A Plan for Attracting Quality Papers**: a plan for obtaining enough quality papers (about 12 papers) should be included in the proposal (e.g., how to advertise the call for papers, a list of potential authors, etc.)
- **Tentative Schedule**: a tentative schedule of the proposed issue should be given. Publication is planned in 2025.
- **List of Guest Editors and Their Short Biographies**: The proposal should include a list of the GEs and their short biographies. Each biography should stress experience in the proposed topic and relevant editorial experience. The lead GE should be highlighted.

- **One-Page Call-For-Papers:** a one-page CFP for the proposed issue should be included.
- **Authorship for the Proposed Issue:** GEs should explicitly indicate if they plan to submit papers to the proposed issue and the number of papers, if any. The SJER suggests that most papers of an issue should be from authors who are not the guest editors.

## **Proposal Submission and Review**

Submission of a proposal should be made directly to the Editors-in-Chief of the SJER by October 20<sup>th</sup> 2023 ([caroline.villiger@phbern.ch](mailto:caroline.villiger@phbern.ch) ; [nicolas.perrin@hepl.ch](mailto:nicolas.perrin@hepl.ch)). Timely review by the Editorial Board will be arranged to evaluate the submitted proposal and the applicants will be notified of the decision.

## **Paper Submission Format**

Paper submissions to an approved Special Issue should follow the same format and procedures as listed under the [Guidelines for Authors](#).